## Quiz: Reaching Your Goals



Name (first name only):	Date:
	 -

- 1. Which of the following is an example of a memory aid?
  - a. a relaxation exercise
  - b. a grocery list
  - c. your client workbook
  - d. all of the above
- 2. When you schedule an activity that will help you accomplish an important goal, you should:
  - a. write it on your "To Do" list
  - b. set a realistic deadline
  - c. block out time on your calendar
  - d. all of the above
- 3. Establishing priorities means listing goals in order of importance.
  - a. True b. False
- 4. When you have several large goals to achieve, you should do the following:
  - a. combine all your goals
  - b. keep your goals a secret from others in your life
  - c. motivate yourself by setting deadlines that are difficult to meet
  - d. break down each large goal into small, manageable tasks
- 5. If you can't get started on an activity, you should do the following:
  - a. aim for perfection
  - b. always start at the beginning
  - c. relax and visualize yourself engaging in the activity
  - d. decide not to stop until you have completely finished

Score	<b>.</b>	
Score	•	

### **Lifetime Goals Exercise**



**Instructions:** In answering the question below, write down whatever comes to your mind, as quickly as possible; don't be afraid to list things that may seem far-fetched. List everything that you think you would really like to have done with your life.

What were your lifetime goals prior to using drugs?

1.	
9.	
10.	

# **Prioritizing Lifetime Goals**



**Instructions:** Select your three most important goals and write them in order of importance below, with No. 1 being the most important of the three (a sample No. 1 has been completed for you).

Sample Goal <u>Living a healthy lifes</u>	<u>style</u>
List activities necessary to accomplish t	this goal:
Examples:	
Stay in HHRP treatment program	Always use condoms/latex
Eat healthy foods Remain abstinent	Keep doctor appointments
Take vitamins	Do relaxation techniques  Exercise
Drug-free leisure activities	Think positively
Drug-free felsure activities	Other
Activity I can do during the next week	towards my goal:
Stay in HHRP treatment program	(Write on To-Do List)
y three most important lifetime goal	s are:
Write Goal No. 1 here	
List activities necessary to accomplish t	this goal:
Activity I can do during the next week	towards my goal:
	(Write on To-Do List)
Write Goal No. 2 here	
List activities necessary to accomplish t	this goal:
Activity I can do during the next week	towards my goal:
	(Write on To-Do List)
Write Goal No. 3 here	
List activities necessary to accomplish t	this goal:
Activity I can do during the next week	towards my goal:

#### **Action Initiation**



#### **Schedule the Activity**

- Put the activity on your to-do list.
- Set a realistic deadline for completing the activity.
- Block out time.

#### **Getting Started**

- Leave yourself reminders.
- Use self-affirmations such as "I can do it."
- Tell someone so that they can encourage you.
- Set a time limit (e.g., contract with yourself to engage in activity for just 5 mins.)
- Relax/visualize yourself engaging in activity.
- Pretend you are an actor: Act "as if" you are someone who engages in this activity.
- Start anywhere, not necessarily only at the beginning.
- Don't expect perfection.

### Engage in the Activity

- Cross it off your to-do list.
- Congratulate yourself.
- Remind yourself that because of your effort and commitment you are now one step closer to your goal.

# **Step-by-Step Planning Worksheet**



Goal:						
To Do List				Dat	z <b>e</b>	
1)		-				
2)		-				
3)		-				
4)		-				
5)						
6)		-				
Block out time						
Work on Step 1:	from					
W. J. G. G.	<b>C</b>					(date)
Work on Step 2:	from_	:	_to_	:	_on _	
Work on Step 3:	from_	:	to_	<b>:</b>	_on _	
Work on Step 4:	from_	:	to_	:	_on _	
Work on Step 5:	from	:	to	:	on	
		•	_ ~~_			
Work on Step 6:	from	:	to	:	on	

## **Sensory Modality Memory Demonstration**

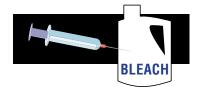


Name (first name only): \_\_\_\_\_ Date: \_\_\_\_

<b>Presented Visually</b>	<b>Presented Verbally</b>
	1
	2
	3
	4
	5
	6
	7
	8
	9

In which sensory modality did you remember best? visual or verbal

## Clean needles with bleach



## Clean needles with bleach



Always use condoms



## Always use condoms



# Keep doctor's appointments



# Keep doctor's appointments



## Eat fresh vegetables



# Eat fresh vegetables



# Take medications as prescribed



# Take medications as prescribed



## Take vitamins





## Take vitamins





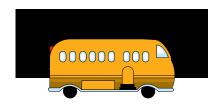
Exercise regularly



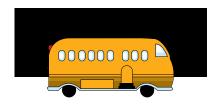
Exercise regularly



Use needle exchange van



Use needle exchange van



Do drug free leisure activities



Do drug free leisure activities



Check your TO-DO list



Check your TO-DO list





Prioritize your goals 2

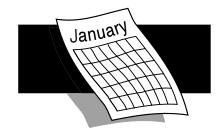
Ask for help



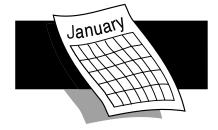
Ask for help



Mark your Calendar



Mark your Calendar



Go to NA meetings



Go to NA meetings



Use memory aids



Use memory aids

