



YALE SCHOOL OF MEDICINE

Department of Psychiatry / Psychology Section

Doctoral Internship Policy & Procedures

Graduate Program Communication Policy

Revised 04-23-20

- 1. The Value of Communication:** Communication between doctoral training programs and internship programs is of critical importance to the overall development of competent new psychologists. The doctoral internship is a required part of the doctoral degree, and while the internship faculty members assess the student's performance during the internship year, the doctoral program is ultimately responsible for evaluation of the student's readiness for graduation and entrance to the profession. Therefore, evaluative communication must occur between the two training partners.
- 2. Request for Information Post-Match:** After a student has matched to this internship site, the Director of Training of the Yale Doctoral Internship in Clinical and Community Psychology will invite the doctoral program Director of Clinical Training to provide additional written information about the student's strengths and training needs.
- 3. Internship Evaluations Provided to Graduate Program:** Copies of each fellow's competency evaluation completed by the Primary Advisor in October, February, and June will be sent to the Director of Clinical Training in the student's graduate program. The standard Year End Evaluation letter will accompany the June evaluation. These documents will be sent to graduate programs by the internship Student Coordinator.
- 4. Communication Regarding Problems:** In the event that problems occur during the internship year, such as a fellow struggling to make expected progress, the faculty of the internship in coordination with the Director of Training and the graduate program will communicate and document the concerns and the planned interventions to address these concerns. The Fellow's Primary advisor will also communicate problems early internally to the relevant Faculty Chief and Director of Training. In turn, the Director of Training will communicate any known concerns to the Psychology Section Chief. Both doctoral training program and internship program policies for resolution of training concerns will be considered in developing the necessary competency remediation needs and subsequent skills development plans. Progress in required remediation activities will be documented and that information will be communicated to the doctoral program Director of Clinical Training.
- 5. Fellows' Rights to Information:** All fellows will be informed of the practice of communication between internship and doctoral program faculty. Each fellow has the right to know about any communications that occur between the internship and his or her graduate program and will be given copies of any information that is exchanged.

*This policy was adopted from recommendations issued by the Council of Chairs of Training Councils (CCTC)