Medtrics Guide

OSR is now using <u>Medtrics</u> to distribute, and track, all student related short term funding applications.

We have created an evaluation form called "OSR 2023-2024 Short Term Research Funding Applications" which is accessible via Medtrics.

To access the form, please follow the instructions below.

Logging In

You will login to Medtrics (https://ysm.medtricslab.com) by clicking on the YSM button and logging in through CAS. If you have any trouble, please contact gary.leydon@yale.edu.

Yale School of Medicine
Single Sign-on
Click here for CAS login
Support Log In

Accessing & Completing Short-Term Research Funding Application

Once you have logged into Medtrics, navigate to the Evaluations tab from the Home screen.

■ {m} Yale Schoor Student Por	ool of Medicine					▲ OS
My Profile	Home					
Home						
Benefits	Events			View All »	Shortcuts	
Calendar	1				Log Hours	Log Case
Cases		No Re	sults			
Competencies	Start Date		End Date		Stats	
Curriculum -	09 Oct 2023		14 Oct 2023			
Evaluations	$< \neg$				Request Evaluation	
Gradebook	0 Evaluations			View All »	Request Evaluation	
Performance		None to	show		View All Your Subm	itted Requests
Projects					Request an evaluation from someone yo	u worked with.
Requirements	0 Announcements				Select a Form	•
Resources					Select Rotation	

This will bring you to the "My Evaluations" page. Click on the orange +Start Open Evaluation link.

My Profile Home Repefits	Home Evaluations My Evaluations For Me About Me My Evaluation Summary
Calendar	Looking to complete an ad-hoc evaluation?
Competencies	0 Evaluations
Evaluations	Y Filters Status Incomplete + ×
Gradebook Performance	Search
Projects Requirements	No Evaluations to Show You can add or change your <u>Filters</u> from above the search bar by clicking the orange TFilters button.

In order to access the application, click on "Start New" next to the OSR 2023-2024 Short Term Research Funding Application.

My Profile	Home Evaluations Create Open Evaluation
Home	Create Open Evaluation
Benefits	Open Evaluations allows you to create ad-hoc Evaluations at any time.
Cases	← Back to Evaluations
Competencies Curriculum -	3 Open Forms
Evaluations	Search (Name, Description)
Gradebook Performance	P OSR 2023-2024 Short Term Research Funding Application Office of Student Research Application for Short Term Research Training
Projects	NOTE: By completing this form, I acknowledge I will take NO electives, clerkships, or vacations during this research period and that the time is for active research and NOT interviewing for residency or writing a manuscript and/or thesis.

You should complete the application and submit through Medtrics by the deadline specified per funding cycle.

Helpful Tips

In Medtrics, you are able to save your progress within evaluations. Scroll to the bottom of the page for the evaluation you are working on, and click Save Draft.

You can access your evaluations at any time by navigating to "Evaluations" in the left hand menu. Under the Status drop down menu, select ALL, and all evaluations associated with your Net ID will appear.

You can view your evaluation, or download a PDF copy of your evaluation, by clicking on the associated buttons. For any evaluation with a status of Draft, click View to be brought back to your evaluation in order to complete and submit.

Competencies	
Curriculum 🕶	2 Evaluations
Evaluations	Tilters Status + ×
Gradebook	Search
Performance	
Projects	OSR 2023-2024 Short Term Research Funding Application Open Form
Requirements	
Resources	P OSR 2023-2024 Short Term Research Funding Submitted
Schedules	