

## Hematology Tissue Bank Request of Services and Registration

E-mail the following to: [stephanie.halene@yale.edu](mailto:stephanie.halene@yale.edu), [martin.matthews@yale.edu](mailto:martin.matthews@yale.edu) and [Jennifer.vanoudenhove@yale.edu](mailto:Jennifer.vanoudenhove@yale.edu)

1. One to two page detailed project description. This must include:
  - a. PI name, contact number
  - b. Research members conducting study
  - c. Research Project Hypothesis
  - d. Statement of Significance
  - e. Brief methods
  - f. Type of sample required (DNA, RNA, cryopreserved cells, ## of cells/vial)
  - g. Number of samples required
  - h. PTAE0 to be charged
  
2. Attach as PDFs:
  - a. IRB approval letter
  - b. PI HIPAA Certification
  - c. PI Human Research Subject Protection Training
  
3. Upon receipt of your application we will review the application within 2 business weeks.
4. We will notify you of approval.
5. We suggest you set up consultation with Hematology Tissue Bank staff to discuss project needs, feasibility, services required.
6. We will provide a quote for approved services.
7. Once services are provided your account will be billed through Yale Hematology Tissue Bank (YHTB) Services.

Any questions:

Please contact Jennifer VanOudenhove ([Jennifer.vanoudenhove@yale.edu](mailto:Jennifer.vanoudenhove@yale.edu)), Martin Matthews ([martin.matthews@yale.edu](mailto:martin.matthews@yale.edu)) and Stephanie Halene ([stephanie.halene@yale.edu](mailto:stephanie.halene@yale.edu)).