YSM Procedures & Guidelines

Yale School of Medicine VA Salary Coding Guideline
Issued: July 5, 2018
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All salaries charged to the VA must have the Federal benefit rate applied. This is accomplished by selecting the **Costing Treatment = VAContract** in the **Additional Worktags** selector when you assign payroll costing. Please begin using this costing treatment in July 2018 for FY19 VA salaries. This is the only way to guarantee that the Federal benefit rate is used.

You must use YD000377 as the funding source for VA activity and a separate project for each contract. The Project Name should start with “VA”. YD000377 is excluded from the YSM Supplemental Assessments for Fringe and Sabbatical (the Federal benefit rate already has a sabbatical component included).

NOTE:

1. We are waiting for General Accounting to have YD000377 roll up to Fund 18 – Internally Designated rather than Fund 01 – Unrestricted Operating. This will likely happen early in FY19.
2. YD000377 has a new name to accommodate this accounting change; it is now called **VA Contract Funding**