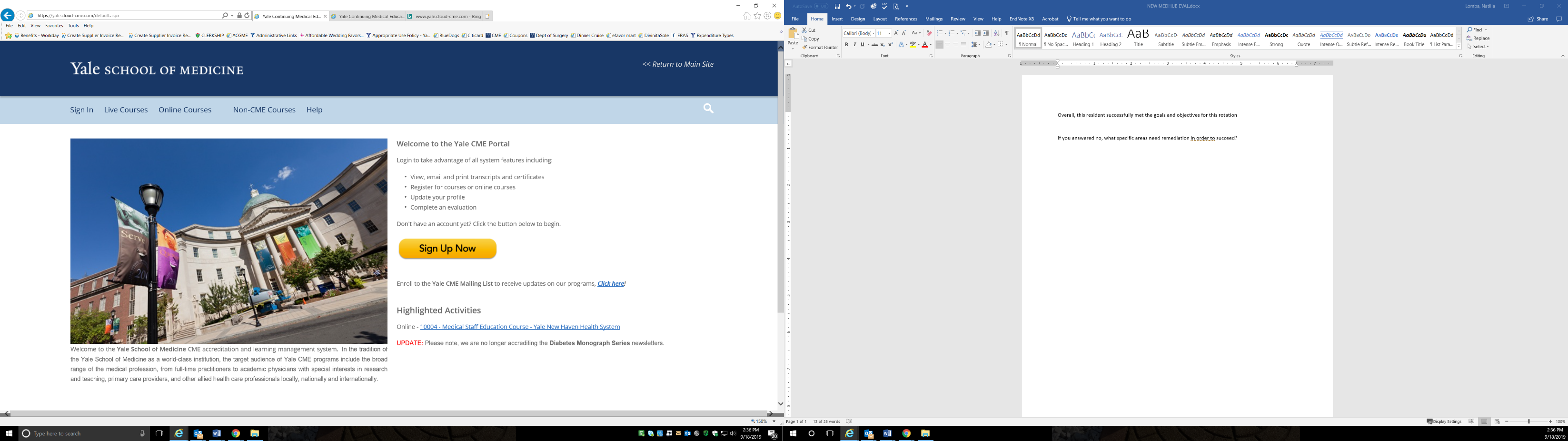
***If using Apple, you must text as an SMS message, not an iMessage. If you have disabled SMS texting, please enable.***

These instructions assume that you have an active account in Yale CloudCME®. If you do have an active account, you can skip down to **Step 1.**

**If you do not have an active CME account, please set up your account first.** Visit <https://yale.cloud-cme.com/>

* Click “Sign Up Now”
* Complete required fields and Submit.

**Step 1:** First, you must pair your mobile phone to your account in Yale CloudCME®. In order to pair, text the email address you use for your Yale CME Profile, to **203-442-9435**. You will receive a message that your phone number has been updated. This is a one-time requirement.

**Step 2:**  To record your attendance to an activity, text the Activity Code that has been provided for your RSS activity. You will receive a message back that verifies your activity attendance has been recorded.

**You can only record your attendance {15 minutes prior to the meeting, during the activity or 15 minutes after the meeting}.**

**Please note:** You can only record attendance once to an activity. If you try to record your attendance an additional time, you will receive a message indicating your attendance failed due to duplication.